

# FIRE SAFETY

## POLICY



**University of Rajasthan**

JLN Marg, Jaipur-302004

# FIRE SAFETY POLICY

## CONTENTS

1. Introduction
2. Purpose
3. Objectives
4. Organisation and Management
5. Action Plan and Management Practices

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## Introduction

University of Rajasthan is committed to promotion of excellence in education and research inculcating independent critical thought and scientific temper. University of Rajasthan is transforming lives and save the society through pursuit of excellence in teaching, learning and lifelong learning from more than last 75 years.

University of Rajasthan, has large number of students, faculty and staff, the university's buildings are classified in the high fire load category. Ensuring the safety of students, faculty, staff, and visitors is of utmost importance and on a top priority. Therefore, maintaining a high level of fire safety at University of Rajasthan is essential.

## Purpose

University of Rajasthan's global standing as a prestigious academic institution, a major fire could not only cause significant disruption to research and teaching activities but also result in adverse publicity both locally and internationally. This could lead to substantial financial losses and considerable inconvenience for everyone involved. So, to prevent such types of accident fire safety is required in the university.

## Policy Statement

University of Rajasthan will adopt the principles of the “fire safety rules” in the delivery of services. The university requires all the teaching and non-teaching staff, students, guests, visitors and anyone else making use of the premises to comply with this policy to ensure compliance with all fire safety rules of government. Any fire accident in the campus shall be managed and handled in accordance with the compliance criteria and the procedure laid down in The Fire Prevention and Fire Safety Act, 2005. It will be helpful to educate students, teachers and community about the fire safety within and outside the campus.

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## Objectives

The following criteria are the objectives of the policy:

- Understand the major causes of fire in the work place
- Learn how to prevent fires
- Look for possible fire hazards and report them
- Be aware of fire safety devices in offices and buildings
- Be familiar with the building's emergency procedures
- Know what to do if a fire breaks out
- Learn how to evacuate quietly and calmly
- To implementation of fire safety precautions
- Doing frequent testing and checks and obeying to established protocols
- To improve fire safety measures and save lives
- To reduce the chances of fire accident

## Organization And Management

University of Rajasthan shall constitute a committee for effective implementation of policy.

The responsibilities and organizational arrangements for this Policy lie with a variety of personnel of the Advisory Board.

### Advisory Board

- i. Vice-Chancellor- Chairperson
- ii. Co-Ordinator (IQAC)- Member Secretary
- iii. Deans (All faculties)
- iv. University Executive Engineer
- v. Two outside experts (to be nominated by the Vice-Chancellor)

The Co-Ordinator (IQAC)- Member Secretary shall be accountable for communicating the progress of the implementation of these fire safety rules and maintain written minutes of such meeting and send copy to each committee member.

**Frequency of Meeting:** The committee shall meet at-least one time a year or as and when required.

**Quorum:** Two-third members constitute the quorum. If there is no quorum for the meeting, then the meeting shall stand adjourned to the declaration of next date.

**Term:** The tenure of the members shall be three years.

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### Functions of Advisory Board:

The goal of the Fire and Safety Committee is to provide a safe environment in the university facilities through fire prevention and fire protection systems.

- Review all fire safety policies and procedures established.
- Review incidents involving work-related fatalities, injuries, illnesses or near misses related to fire hazards.
- Review students complaints regarding safety and health hazards related to fire hazards management.
- Conduct periodic fire safety trainings and audits.
- Review safety and health policies and procedures established by the agency pertaining to laboratory and chemical safety.
- Review incidents involving work-related fatalities, injuries, illnesses or near misses related to laboratory and chemical safety.

### Action Plan and Management Practices

The purpose of the plan is to eliminate the causes of fire and prevent loss of life and property by fire. The plan provides faculty, staff and students with information and guidelines which will assist in recognizing, reporting and controlling as well as eliminating the causes of fires and fire hazards.

Fire Safety Training programmes are conducted for all faculty members, staff and students to make them aware and to learn preventive measures that eliminate or minimize causes of fire or fire hazards in the University campus and other places.

Following criteria are covered in the training programme.

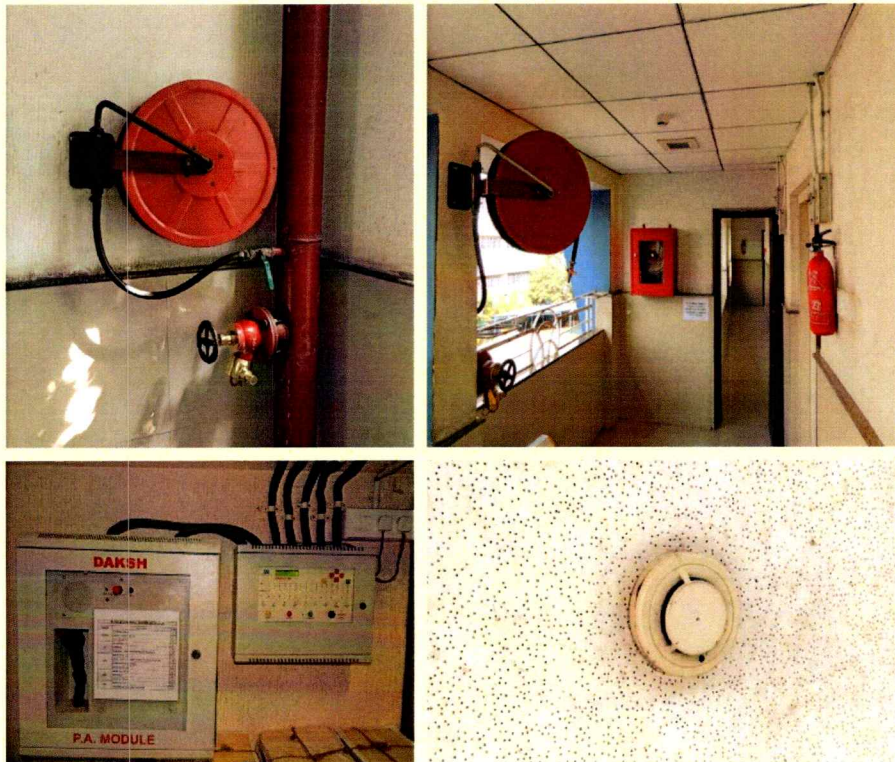
- **Identification of Fire Hazards:** Teaching participants to recognize and assess potential fire hazards in their environment.
- **Preventive Measures:** Instructions on maintaining a fire-safe environment, including proper storage of flammable materials, safe use of electrical equipment, and maintaining clear exit routes.

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- **Emergency Procedures:** Training on how to respond if a fire occurs, including how to use fire extinguishers, activate alarms, and follow evacuation plans.
- **Evacuation Drills:** Conducting regular drills to practice the evacuation procedures and ensure everyone knows their role and the quickest routes to safety.
- **Fire Safety Equipment:** Information on the proper use and maintenance of fire safety equipment such as alarms, sprinklers, and extinguishers.
- **Roles and Responsibilities:** Clarifying the responsibilities of faculty, staff, and students during a fire emergency, including designated roles for fire wardens or safety officers.

### Fire Safety Installations in the University

Fire protection systems consisting of hydrants, hose pipes, smoke alarms, sprinklers, extinguishers etc. These are installed, operated and maintained in the entire premises in accordance with the statutory requirements. Proper and timely maintenance must also be ensured.



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